



FITCHBURG REDEVELOPMENT AUTHORITY
renewing • revitalizing • rebuilding

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MEETING MINUTES

November 23, 2020

Fitchburg Redevelopment Authority Office
166 Boulder Drive, Suite 104 East, Fitchburg, Massachusetts

This meeting was conducted over Zoom.

MEMBERS PRESENT: Tom Donnelly, Chairman
Jay Roy, Vice President
Charles Caron, Treasurer
Bud Leonhardt, Member
Laura Bayless, PhD, Member

OTHERS PRESENT: Meagen Donoghue, Executive Director, FRA
Tony Amico, Facilities Director, FRA
Jennifer Zumwalt, Bookkeeping Contractor, FRA

1. **MEETING CALL TO ORDER**

Treasurer Charles Caron called meeting to order 8:00 a.m.

2. **GENERAL BUSINESS**

A. Request to extend 2020 Urban Renewal Plan (URP)

Ms. Donoghue explained the need to request an extension of the 2020 URP as it is set to expire in January 2021. The process requires approval from the Board, then the Department of Housing and Community Development at the State level. Ms. Donoghue further discussed that the BSC Group anticipates having the project done in April, but would like to provide "wiggle room" in case the project goes on longer. The Board discussed the extension for a period of nine (9) months.

Mr. Roy motioned to request to extend the URP by nine (9) months to DHCD. Seconded by Mr. Leonhardt. The motion carried by 5-0 vote.

3. ADJOURNMENT

Mr. Caron motioned adjourn the meeting. Seconded by Dr. Bayless. The motion carried by 5-0 vote.

NEXT MEETING SCHEDULED: December 15, 2020

Respectfully submitted,



Meagen P. Donoghue
Executive Director