



FITCHBURG REDEVELOPMENT AUTHORITY
renewing • revitalizing • rebuilding

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October 19, 2021
Fitchburg Redevelopment Authority Office
166 Boulder Drive, Suite 104 East, Fitchburg, Massachusetts

Meeting held in person and via Zoom

MEMBERS PRESENT: Charles Caron, Chair
Jay Roy, Vice Chair
Laura O’Kane, Member
Chris Bujold, Member

OTHERS PRESENT: Tom Skwierawski, City of Fitchburg, Executive Director of
Planning & Community Development
Mary Jo Bohart, City of Fitchburg, Dir. Of Economic
Development
Meagen Donoghue, Executive Director, FRA
Tony Amico, Facilities Manager

ABSENT: Laura Bayless, PhD, Treasurer

1. MEETING CALL TO ORDER

Chairman Caron called meeting to order 7:34 a.m.

**2. READING AND APPROVAL OF THE SEPTEMBER 21, 2021, MEETING MINUTES
MEETING MINUTES**

Mr. Caron motioned to accept the meeting minutes from September 21, 2021 and enter them into the FRA’s minute’s book. Seconded by Mr. Roy. The motion carried by 4-0 vote.

3. BUDGET AND FINANCE

(1) Summary Report

Ms. Donoghue stated all bills were on normal course.

Mr. Roy motioned to approve the payment of the attached list of bills. Seconded by Mr. Caron. Motion carried by 4-0 vote.

4. GENERAL BUSINESS

ARPA Funds

Ms. Donoghue introduced Mr. Skwierwaski who discussed the American Recover Plan Act (ARPA) fund grant program. Ms. Donoghue asked the Board to brainstorm ideas. Applications are due November 15, 2021.

Ms. O’Kane left the meeting.

49 Snow Street

Ms. Donoghue explained that Board had to vote authorizing they conveyance of the land to Mr. Bill Krikorian of Trifecta Realty Trust.

Mr. Roy motioned to authorize the conveyance of 49 Snow Street to Mr. Bill Krikorian of Trifecta Realty Trust. Seconded by Mr. Bujold. Motion carried by 3-0 vote.

Putnam Place

(1) Facilities Report

Mr. Amico discussed the upcoming LED lighting project and stated the lights had arrived, but he is waiting to hear back from the electrician for the installation throughout designated areas.

Mr. Amico also stated the motor went out in the elevator on the west side, near the Registry of Deeds. He said the person who performs the repairs was waiting for a part to come in, after which it will be installed. Mr. Caron asked if there was handicapped access elsewhere. Mr. Amico indicated people who needed handicapped access can go through the second-floor offices of DRS through a connector hall into the Registry of Deeds.

Mr. Amico also discussed that DRS will be paying for the replacement of one of the switchgears. He also spoke of the upcoming snow plow season and the placement of excess snow to the west end of the parking lot.

Funding Request

(2) Fitchburg Art Museum Corporate Sponsorship Renewal

Ms. Donoghue discussed the Board corporate sponsors the previous year at the \$1000 level. The Board agreed it would once again sponsor at the \$1000 level.

Mr. Caron motioned to allocate \$1000 to renew the FRA's Corporate Sponsorship at the Fitchburg Art Museum. Seconded by Mr. Roy. Motion carried by 3-0 vote.

5. ADMINISTRATIVE REPORT

Ms. Donoghue shared the 2020 Auditor's Report with the Board.

Ms. Donoghue discussed having the next Urban Renewal Plan meeting on November 9, 2021. She also explained that the list of properties that the BSC Group originally developed has changed due to recent property sales. Therefore, BSC is currently updating the list.

Ms. Donoghue will be meeting with Mary Jo Bohart to brainstorm talking points for when the Board calls the property owners identified on the list.

Mr. Bujold discussed a property on Baker Street and if the FRA was interested in a potential purchase. The Board asked Ms. Donoghue to research the property.

Ms. Donoghue also spoke of the completion the proposal for the Mount Wachusett Community College space allocation. She added that if the FRA were to win, then the offices would have to relocate. She is looking into the Verizon building on Main Street.

6. ADJOURNMENT

Mr. Roy motioned to go into executive session and to not to return to the regularly scheduled Board meeting and adjourn at 8:40am. Seconded by Mr. Caron. The motion carried 3-0.

NEXT MEETING SCHEDULED: November 16, 2021

Respectfully submitted,

Meagen P. Donoghue
Executive Director