



FITCHBURG REDEVELOPMENT AUTHORITY
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MEETING MINUTES

EXECUTIVE SESSION

May 25, 2023

Fitchburg Redevelopment Authority Office
166 Boulder Drive, Suite 104 East, Fitchburg, Massachusetts

Meeting held in Person and via Zoom

MEMBERS PRESENT: Charles Caron, Chair
Jay Roy, Vice Chair
Maribel Cruz, Member
Laure O’Kane, Member

OTHERS PRESENT: Stephen DiNatale, Mayor, City of Fitchburg
Russ Karlstad, Director of Facilities, City of Fitchburg
Tony DiLuzio, City of Fitchburg
Mark Barbadoro, Building Commissioner, City of Fitchburg
Deb Hinkle, Director, Fitchburg Public Library
Meagen Donoghue, Executive Director, FRA
Sarah Stebulis, Business Administrator, FRA

1. MEETING CALL TO ORDER

Chairman Caron called meeting to order at 7:33 a.m.

2. GENERAL BUSINESS

1. Discussion of Temporary Library Lease Terms
 - a. Mayor DiNatale to present
There was a discussion about changes that need to be made to the space to bring it up to the necessary code requirements. Mayor DiNatale requested that since the

city is making lasting improvements to the space, that the FRA grant them an additional 6 months of free rent.

Jay Roy arrived at 7:40 a.m

Mr. Caron mentioned that 6 months of free rent has already been given at the savings of \$54,000 to the city. Ms. Cruz added that the FRA also just donated \$50,000 to the library's capital campaign. Board members discussed that they were not in favor of another 6 months of free rent, and Mr. Roy added that any improvements done on the space may not work for future tenants. Board discussion continued.

Mr. Roy motioned to extend an additional 6 months of free rent to the Fitchburg Public Library/City of Fitchburg, with the same lease terms still in place. Seconded by Ms. O'Kane. Motion carried by 4-0 vote.

2. Funding Request (time sensitive)

a. Chamber Annual Meeting Sponsorship

Ms. Donoghue asked if the Board would like to sponsor the Chamber's Annual Meeting again this year by purchasing a table of 10. Last year Board members were able to attend, and extra seats were given to community members. Ms. Stebulis will be graduating from the Community Leadership Institute at this meeting.

Ms. O'Kane motioned to sponsor the North Central Chamber of Commerce's Annual Meeting for \$1,000. Seconded by Ms. Cruz. Motion carried by 4-0 vote.

3. EXECUTIVE SESSION

1. M.G.L. c. 30A, §21 allows for any discussion of the lease of real property that may have a detrimental effect on the negotiating position of the public body.

The Board did not enter executive session.

4. ADJOURNMENT

Mr. Caron motioned to adjourn the executive session Board meeting at 8:13 a.m. Seconded by Mr. Roy. The motion carried 4-0.

NEXT MEETING SCHEDULED: June 20, 2023

Respectfully submitted,

Sarah U. Stebulis
Business Administrator