

Grant Application Form

Date: _____

Name: _____
(first/last)

Address: _____

Phone: _____

Email: _____

Property Address: _____

of Units: _____

Signature: _____

- Please read carefully the terms and conditions detailed throughout this form.
- This Application must be accompanied by a Letter of Interested as specified in the section: "Application Process."



Get in touch

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978.345.9602

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<https://fitchburgredevelopment.com>

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Sponsored by the
Fitchburg Redevelopment
Authority



Design Grant Program

fitchburgredevelopment.com



Design Grant Program

As you embark on opening your new business or take on an improvement project, you may be in need (or required) of providing professionally stamped design drawings. The FRA is here to help!

The Design Grant Program will award grants of up to \$2,000 upon the completion of design drawings that can range from:

- Architectural drawings
- Mechanical Engineered Drawings
- Structural Engineered Drawings
- Interior Design Drawings

(if you do not see the type of drawings you need listed above, please contact the FRA's Executive Director to discuss)

The drawings must be for a project within the city of Fitchburg.

This is a reimbursement grant.

Application Process

1. Property must be located in the the city of Fitchburg. For a map of the District, please visit <https://fitchburgredevelopment.com>.
2. Grants are strictly for design drawings for interior or exterior work including, but not limited to:
 - Architectural drawings
 - Mechanical Engineered Drawings
 - Structural Engineered Drawings
 - Interior Design Drawings

(if you do not see the type of drawings you need listed above, please contact the FRA's Executive Director to discuss)

3. A copy of current stamped drawings must be supplied along with a copy of the receipt/invoice of paid design services.

Application Check List:

- ___ Complete Application
- ___ Write a letter of Interest stating:
 - a. Address of the property
 - b. Design Firm Contact Information (Name, phone, email of designer)
 - c. Type of design drawing
 - d. Reason for design drawing
- ___ Copy of current stamped drawings
- ___ Copy of paid invoice/receipt for design services.
- ___ W9 Tax Form

Application Review

The FRA will review complete applications ONLY, and issue a decision letter based on a Board of Directors' Vote.

If approved, the FRA will issue the grant funding within fourteen (14) days.

Terms & Conditions

The objective of the FRA's Design Grant Program is to provide relieve to a possible unexpected expense for commercial properties or rentals (retail, restaurant, office) within the city of Fitchburg.

Through this program, the FRA will provide reimbursement grants of up to a maximum \$2,000 for design drawings (internal or external).

Grants will only be awarded after the completion of the design drawings. You may only apply once a year for this grant program.

The FRA reserves the right to reject a proposal or limit the grant amount awarded.

I understand and agree to the terms and conditions listed above.

Name: _____
(print)

Signature: _____

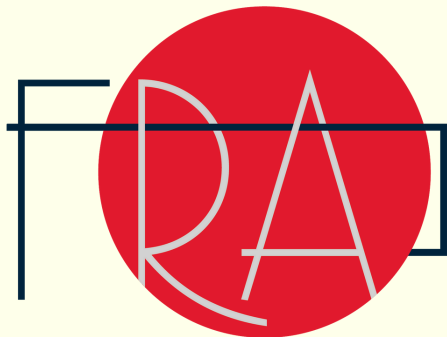
Date: _____

For Office Use Only

Date of Approval: _____

Date of Check Issued: _____

Check #: _____



FITCHBURG REDEVELOPMENT AUTHORITY
renewing • revitalizing • rebuilding